

**ROUTINE AND INFORMATION**

TO: *80/DDA*

1. *Registry - file*

Action	File	Date and Where
Approval	For Clearance	For Clearance
As Requested	For Correction	For Correction
Classify	For Your Information	See file
Comment	Investigate	Investigate
Coordination	Justify	

**REMARKS**

*Discussed with [redacted] March; he agreed that O/S would prepare reply for DDA's signature [redacted] etc.*

STAT

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DO NOT use this form as a record of clearance  
 FROM: (Name, org)

8841-102

★ GPO : 1981 O - 361-529 (198)

Central Intelligence Agency  
Washington, D.C. 20505

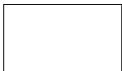
DD/A Registry  
83-0433/3

28 February 1983


Executive Director

DD/A Registry  
83-0433/3

NOTE FOR: DDA



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As my vigilant comrade  has noted:

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"While CIA should have some information to contribute, what Interior is asking for is advice which is the responsibility of the Department of State. State should be advising other agencies as to whether it is safe and whether they agree to travel to selected areas of the world."

Informal liaison with Interior and a carefully worded letter would shift this potentially burdensome task to State, where it belongs.



STAT



DD/A Registry
83-0433/2

Executive Registry
83-0832/1

23 February 1983

DDA REGISTRY  
FILE: 10-6

MEMORANDUM FOR: Deputy Director for Administration

FROM: Executive Assistant to the DDCI

Regarding the attached request from Interior, rather than trying to provide papers or briefings tailored to specific travelers/countries, the DDCI would like the DDA to draft an unclassified "Advisory to Overseas Travelers" that would cover the concerns raised. This should be similar to a basic defensive security briefing alerting travelers to problems relating to narcotics, terrorism, selecting "evening companions," etc. DDA can draw on DDI/DDO for input as appropriate. DDA should also prepare an appropriate forwarding memo from the DDCI explaining the rationale for handling the request this way, etc.

*trans*



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Attachment:  
ER 83-0832

cc: DDI  
✓ Executive Director

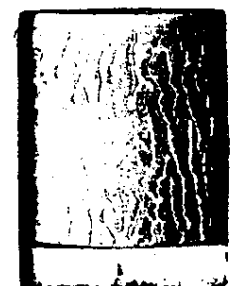
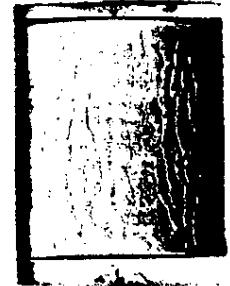
83

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
OFFICE OF ADMINISTRATIVE SERVICES  
WASHINGTON

PLEASE NOTE:

All correspondence should be directed to the writer since, by orders of the Secretary, the number of employees involved is tightly controlled by the writer.

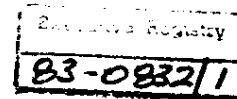
(s) Robert A. Snook



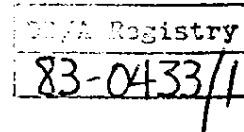
10-6

83-0433/1

ROUTING AND TRANSMITTAL SLIP			Date
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date	
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23 February 1983



MEMORANDUM FOR: Deputy Director for Administration

FROM: Executive Assistant to the DDCI

Regarding the attached request from Interior, rather than trying to provide papers or briefings tailored to specific travelers/countries, the DDCI would like the DDA to draft an unclassified "Advisory to Overseas Travelers" that would cover the concerns raised. This should be similar to a basic defensive security briefing alerting travelers to problems relating to narcotics, terrorism, selecting "evening companions," etc. DDA can draw on DDI/DDO for input as appropriate. DDA should also prepare an appropriate forwarding memo from the DDCI explaining the rationale for handling the request this way, etc.

*Frank,*



STAT

Attachment:  
ER 83-0832

cc: DDI  
Executive Director

# ROUTING AND TRANSMITTAL

TO: (Name, office symbol, room number, building, Agency/Post)

1. *ed/00A*
- 2.
- 3.
- 4.
- 5.

Action	File	Notes and Remarks
Approval	For Clearance	For Classification
As Requested	For Correction	For Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, recommendations, clearance, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Route For: (Name)

Route To: (Name)

5041-102

OPTIONAL FORM NO. 10, MAY 1962 EDITION  
GSA GEN. REG. NO. 27

\* GPO : 1961 O - 361-529 (148)

## EXECUTIVE SECRETARIAT

## Routing Slip

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
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8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
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SUSPENSE

Date

Remarks:

## ROUTING AND TRANSMITTAL SLIP

Date

14 February 1983

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. AD/Security

2.

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Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

- 1 - We have asked the Executive Secretary to transfer action re the attached from the DDA to the DDI. This copy is FYI.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

EO/DDA

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.205

\* GPO : 1981 O - 351-523 (147)



UNITED STATES  
DEPARTMENT OF THE INTERIOR  
OFFICE OF ADMINISTRATIVE SERVICES  
WASHINGTON

PLEASE NOTE:

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(s) Robert A. Sack



United States Department of the Interior

OFFICE OF THE SECRETARY  
WASHINGTON, D.C. 20240

Executive Registry

83-0832

DD/A Registry

83-0433

FEB 8 1983

Honorable William J. Casey  
Director, Central Intelligence Agency  
Langley, Virginia 20505

Dear Mr. Casey:

During an Interagency Conference on January 13, 1983, it was recommended that all U.S. Government employees traveling to foreign countries receive a defensive security briefing. We have decided to implement that recommendation, since our analysis reveals that our employees have visited 94 different countries since last June. In keeping with our desire to ensure proper conduct and to create the best impression possible, we wish to inform our travelers of as much information as is humanly possible prior to departure.

It should be recognized that the interests of this agency are many faceted, and require a great deal of technical and scientific exchange that includes many Cooperative Agreements with foreign countries. Our executives and staff attend numerous conferences and meetings of technical, scientific, or resource oriented nature.

In our effort to provide current usable information, it is requested that your agency provide a summary situation report for each of the nations included in the enclosed list, supplemented with information available from your resources on any city/geographical areas in these countries. We are particularly interested in terrorism, anti-U.S. attitudes, drug related problems, criminal activities, and civil/military unrest.

Please be advised that any information provided will be maintained in a safe and secure area under the guidance of the Department Security Officer, and access will be in keeping with your security instructions. It is our intention to establish a selective and secure country file system, permitting thorough briefings to top executives and general country briefings to lesser employees, unless there is a technical/scientific overriding need.

Please contact Mr. James F. Smith, Department Security Officer, at 343-5111 should you have any questions regarding our program.

Sincerely,

*Robert A. Smoak*

Robert A. Smoak,  
Chief, Division of Enforcement and  
Security Management



Enclosure

83-0433

January 26, 1983 (95 countries)

ALGERIA	COSTA RICA	ICELAND	MOROCCO	SAUDI ARABIA	ZAIRE
ARGENTINA	CUBA	INDIA	MOZAMBIQUE	SCOTLAND	ZAMBIA
ANTARCTICA	CYPRUS	INDONESIA	NAMIBIA	SENEGAL	ZIMBABWE
	CZECHOSLOVAKIA				
AUSTRALIA	DENMARK	IRELAND	NEPAL	SINGAPORE	
AUSTRIA	DOMINICAN REPUBLIC	ISRAEL	NETHERLANDS	SOUTH AFRICA	
BANGLADESH	ECUADOR	ITALY	NEW CALEDONIA	SPAIN	
BELGIUM	EGYPT	IVORY COAST	NEW GUINEA	SUDAN	
BERMUDA	EL SALVADOR	JAMAICA	NEW ZEALAND	SURINAME	
BOLIVIA	ENGLAND	JAPAN	NIGERIA	SWEDEN	
BOTSWANA	FIJI	JORDAN	NORWAY	SWITZERLAND	
BRAZIL			OMAN	SYRIA	
BULGARIA	FINLAND	KENYA	PAKISTAN	TAIWAN	
CANADA	FRANCE	KOREA	PANAMA	TANZANIA	
CANARY ISLANDS	GERMANY	KUWAIT	PARAGUAY	THAILAND	
CAYMAN ISLANDS	GREECE	LIBERIA	PERU	TRINIDAD	
CHILE	GREENLAND	MALAWI	PHILIPPINES	TUNISIA	
CHINA	GUATEMALA	MALAYSIA	PORTUGAL	TURKEY	
COLUMBIA	HONG KONG	MEXICO	RUSSIA	VENEZUELA	
	HUNGARY			YEMEN	
				YUGOSLAVIA	